

PIBC Board Meeting Notes

March 20 2026

On March 20th, 2026, the PIBC Board of Directors met in Prince George, BC.

It was acknowledged that the meeting was taking place on the unceded traditional territories of the Lheidli T'enneh First Nation.

It was noted that the afternoon prior to the regular Board meeting, three presentations regarding key ongoing projects and initiatives were shared with the Board: the Professional Governance Research and Engagement Project - Phase 1 by Deborah Jensen, RPP Regulation Subcommittee Chair; an overview of the State and Future of the Planning Profession Study by Dr. Roslyn Kunin, Roslyn Kunin and Associates, Inc, and an overview of the PLN Intelligent Inventory tool by Krish Mehta, NeuraCities.

Delegation

Dr. Tara Clapp, Chair of the School of Planning and Sustainability at the University of Northern BC (UNBC) provided an overview of the activities and achievements of UNBC's accredited planning program over the past year.

Meeting Minutes

The Board approved the minutes of the previous meeting held on January 30th, 2026.

President

Kenna Jonkman RPP, MCIP provided an update on various activities as President.

Board & Governance

The Board discussed Board Meeting timing, scheduling & logistics and format of regular PIBC Board meetings, taking into account costs, travel, virtual and hybrid meeting participation, and other factors. It was agreed that future Board and Committee meetings during the current Board term will be normally held virtually going forward.

The Board received and reviewed a new Strategic Plan/Priorities Tracker template which will be populated, updated and presented to the Board periodically.

Administration & Finance

Executive Director Dave Crossley reported on the ongoing and key projects, initiatives, and activities at the PIBC office.

The Board reviewed the 2025 unaudited financial statements to December 31st, 2026, for information.

The Board reviewed and discussed an update on the Institute's long-term financial planning and financial reserves policy work, including recent financial performance and long-term financial sustainability objectives. There was some further discussion relating to factors affecting current financials, strategies to strengthen revenues and reduce expenditures, appropriate reserve fund levels, and updates to financial policies and procedures.

The Board approved a series of measures aimed at strengthening the Institute's long-term financial sustainability. Actions included increasing the use of virtual meetings, reviewing the format and delivery of key events, reducing operational costs, exploring new revenue opportunities and partnerships, and updating financial policies and procedures. The Board also directed further work on long-term budgeting, financial reserves, membership engagement, and revenue growth strategies to help ensure the Institute remains financially resilient while continuing to deliver value to members and advance strategic priorities.

The Board discussed and approved the location and date for the 2026 Annual General Meeting (AGM), to take place on Friday June 5, 2025, in Penticton, BC.

National Affairs

The Board received and discussed an update bulletin from the national Professional Standards Board (PSB) for information.

That Board reviewed correspondence from the PSB and approved the sending of a letter of congratulations to the University of Fraser Valley (UFV) relating to the recent successful accreditation of the new planning program.

Institute Representative Reports & Business

A brief update on the activities of the university planning programs at UNBC, UBC, SFU and VIU were provided by the student member representatives from these programs.

Committee Reports & Business

Policy and Public Affairs Committee: The Board reviewed the quarterly update from the RPP Regulation Sub-Committee of the Policy & Public Affairs Committee regarding ongoing professional governance research and engagement work.

The Board also reviewed the findings and recommendations arising from Phase 1 of the Professional Governance Research and Engagement Project summary report and recommendations. Following consideration of the report, the Board determined that the Institute will not pursue a Professional Governance Act (PGA) designation at this time. The Board directed the RPP Regulation Subcommittee to continue to monitor developments in professional governance, legislation, and regulation that may affect the planning profession. The Board also directed the Subcommittee to inform the membership and the Office of the Superintendent of Professional Governance (OSPG) of the outcomes of this work, as well as approved the further sharing of background information related to the Institute's professional governance work.

The Board reviewed and discussed an update from the Housing Task Force of the Policy & Public Affairs Committee regarding the Peer Learning Network (PLN), noting that the joint partnership with Small Housing BC is progressing through engagement via PIBC chapters and members in various regions, key informant interviews and focus group engagement. It was also noted that Housing Advisory Bulletins are underway with the initial series published. Additionally, the Board endorsed proceeding with the next phase of work the Intelligent Inventory Project including finalizing the scope of work in alignment with remaining PLN funds.

Governance and Nominating: The Board reviewed and considered potential bylaw recommendations relating to Board term length and determined not to proceed with changes to the current Board term structure. The Board also endorsed adopting a four-year strategic planning cycle to support longer-term planning and continuity. The Board also directed staff to review, in consultation with the Executive Committee, the Institute's committee structure.

Professional Standards and Certification: The Board endorsed, for consideration at the upcoming 2026 AGM, a proposed bylaw change to align the timing and deadlines of Continuous Professional Learning (CPL) reporting and compliance with the existing timing and deadlines for membership renewals.

Professional Conduct Review: The Board reviewed and approved the Professional Conduct Review Committee's recommended feedback to the national Professional Standards Board (PSB) regarding revised draft national ethical standards.

Member Engagement: The Board received an update on the planned member engagement at the upcoming annual conference in Penticton.

Professional Standards & Certification: The Board approved the admission of a number of new members including 4 Certified, 21 Candidate, 2 Pre-Candidate, 10 Students, and 1 Retired members. The Board also approved and or noted a number of membership transfers, resignations, and other changes.

Local Chapters

The Board received the annual report and approved the release of annual seed funding for the Central North Chapter.

Next Meeting(s)

It was noted that the next regular Board meeting would take place on June 2nd, 2026, during the annual conference in Penticton, BC. Additionally it was noted that a brief virtual meeting will take place in late April to review the 2025 audited financial statements and finalized proposed bylaw amendments.
