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## **PIBC BOARD MEETING – SUMMARY NOTES**

**December 1st, 2023**

*The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

On December 1st, 2023, the PIBC Board of Directors met in Nanaimo, BC.

### **Delegation**

Dr. Pam Shaw from the Vancouver Island University Master of Community Planning program welcomed the Board to VIU and provided an overview of the program's history, activities and recent developments. It was highlighted that the program has a teaching/student focus, strong professional employment success of graduates, international connections, a mentorship program and internal demands for a potential second cohort for the program. The program will be celebrating its tenth anniversary in 2025.

There was discussion regarding the geographical diversity of students, student progression following graduation, research linkages, internships, potential program expansion and the relationship between the program/academia and the profession.

### **Meeting Minutes**

The Board approved the minutes of the October 27th, 2023, meeting, as presented. The Board also received the summary meeting notes from its roundtable discussion on the Peer Learning Network held on November 10th, 2023.

### **President**

Emilie K. Adin RPP, MCIP provided an update on various activities, including work on volunteer recognition, work on the Peer Learning Network (PLN), finalizing the new streamlined strategic plan, an upcoming Governance & Nominating Committee meeting, work on various national matters, and activities with the Member Engagement Committee.

### **Board & Governance**

The Board discussed outcomes from the strategic planning session held in September and approved the updated strategic plan and priorities, including discussing an updated vision and mission statement and the inclusion of additional values supporting the new plan and priorities.

The Board also discussed and approved a proposal from QuickScribe Services Ltd. to provide a trial option for members to access online resources, information, and analysis regarding BC legislation and regulation.

### **Administration & Finance**

Executive Director Dave Crossley reported on the ongoing and key projects, initiatives, and activities at the PIBC office, including the ongoing hiring process for new administrative and policy support roles.

The Board discussed sponsorship policies and practices for local chapters and Institute events. There was agreement to refer potential policy updates in this area to the Governance & Nominating Committee.

The Board reviewed the 2023 unaudited financial statements to October 31, 2023, for information. Additionally, a copy of the final 2024 operating budget was circulated for information as previously approved.

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### **National Affairs**

The Board received an update summarizing the work at national level progressing with reorganizing and restructuring the national Professional Standards Committee (Standards Committee, or SC) as a committee of the Professional Standards Board (PSB), for information.

### **Committee Reports & Business**

**Policy & Public Affairs Committee:** The Board reviewed and discussed an update and recommendations from the Housing Task Force of the committee regarding implementation of the Peer Learning Network (PLN). The Board discussed the proposed options, and approved moving ahead with the key recommendations, including engagement of a consultant, exploring models and additional capacity for engagement with the Province on legislative development, and sending an update letter to the BC Minister of Housing.

The Board also reviewed and discussed an update from the Committee regarding the Professional Governance Act (PGA), including a draft analysis from legal counsel. The Board agreed to proceed with recommended next steps, including member outreach and engagement, appropriate outreach with government officials, and continued legal analysis and advice.

**Professional Standards & Certification:** The Board approved the admission of a number of new members, and a number of membership transfers and other changes.

The Board received and discussed recommendations from the Climate Action Sub-Committee regarding the Institute's ongoing relationship with the Community Energy Association (CEA) and agreed to table the matter to a future meeting, subject to discussions with the CEA.

**Member Engagement Committee:** The Board received an update from the Committee regarding its recent meetings and ongoing work.

The Board approved the designation of Dear Bhokanandh RPP, MCIP as co-chair of the Institute's Justice, Equity, Diversity, Decolonization and Inclusion (JEDDI) task force.

### **Institute Representative Reports & Business**

The Student member representative from VIU, UBC, and SFU each provided a brief update to the Board on activities at their respective planning programs. It was also noted that work was underway at the University of the Fraser Valley (UFV) to have a new planning program accredited.

### **Next Meeting(S)**

It was noted that the next meeting would take place on January 26, 2024, in Victoria.

### **Contact Us:**

The Planning Institute of British Columbia  
#1750 – 355 Burrard Street  
Vancouver, B.C. V6C 2G8  
Canada  
Tel: 604.696.5031  
Toll-free: 1.866.696.5031  
Fax: 604.696.5032  
Email: [info@pibc.bc.ca](mailto:info@pibc.bc.ca)

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