
PIBC BOARD MEETING – SUMMARY NOTES

January 26, 2024

The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.

On January 26, 2024, the PIBC Board of Directors met in Victoria, BC.

Meeting Minutes

The Board approved the minutes of the previous meeting held on December 1st, 2023.

President

Emilie K. Adin RPP, MCIP provided an update on various activities, and there was discussion of ongoing strategic priorities and activities.

Board & Governance

The Board discussed and approved the revised Board meeting schedule for the 2023-2025, confirming the date for the June 2024 meeting in Whitehorse as Friday June 28, 2024.

Administration & Finance

Executive Director Dave Crossley reported on the ongoing and key projects, initiatives, and activities at the PIBC office.

The Board discussed options relating to the current trial opportunity with QuickScribe, and options for providing access to BC Planning Law & Practice through PIBC as part of the Peer Learning Network (PLN) initiative. The Board approved allocating funding to support providing access to the publication and directed the Housing Task Force to develop criteria to implement the initiative.

The Board reviewed the 2023 unaudited financial statements to November 30, 2023, for information.

National Affairs

It was reported that meetings had been held recently in Toronto to discuss moving forward with the transition of the existing national Professional Standards Committee (SC) to the new model under the Professional Standards Board (PSB). A report summarizing the outcomes of this meeting and next steps would be forthcoming.

Committee Reports & Business

Professional Standards & Certification: The Board approved the admission of a number of new members, and also approved or acknowledged a number of membership transfers and other membership changes including a number of membership revocations due to expired membership time limits. The Board also approved the extension of membership time limit for Candidate members.

There was further discussion around the revocation of membership for Candidate members who had exceeded their prescribed time limits to remain as Candidate members, and the follow up work undertaken with such members. It was noted that, going forward, it would be beneficial to look at applying a JEDDI lens to this process.

Policy & Public Affairs Committee: The Board discussed the recent meeting held with the Province of BC, Ministry of Housing, regarding the development and implementation of the PLN and the associated

actions. It was noted that the Housing Task Force will be developing an updated initial action plan for implementation of the PLN.

The Board discussed and approved the retention of consulting services as required to support the work of the JEDDI task force. The Board also approved the appointment of Mary Storzer to the Housing Task Force of the Policy & Public Affairs Committee.

Member Engagement Committee: The Board received and discussed the summary meeting notes from the committee. It was noted that D. Bhokanandh had stepped down as a co-chair but was continuing as a member of the committee.

Local Chapters

Central North: The Chapter's 2023 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2024 annual seed funding.

Okanagan-Interior: The Chapter's 2023 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2024 annual seed funding.

Vancouver Island-North: The Chapter's 2023 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2024 annual seed funding.

Vancouver Island-South: The Chapter's 2023 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2024 annual seed funding.

Institute Representative Reports & Business

A brief update on the activities of the university planning programs at SFU and UBC was provided by the Student member representatives of each program.

Next Meeting(S)

It was noted that the next regular meeting would take place on March 1, 2024, in Prince George, and that a brief online meeting would likely be required to review the draft 2023 Audited Financial Statements in April.

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