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## **PIBC BOARD MEETING – SUMMARY NOTES**

**October 4, 2024**

*The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

On October 4, 2024, the PIBC Board of Directors met in Vancouver, BC.

### **President**

President elect Kenna Jonkman RPP, MCIP chaired the meeting in the absence President Emilie K Adin RPP, MCIP.

### **Board And Governance**

The Board discussed the Governance & Nominating Committee Policy Work update including the review of committee terms of reference and the potential value of consulting Committee Chairs as part of the review process.

### **Administration & Finance**

The Board reviewed the 2024 unaudited financial statements to August 31st, 2024, for information.

The Board approved the schedule of membership fees for 2025, with a slight increase in PIBC fees in 2025. The Board reviewed and approved the continued collection and remittance of applicable CIP membership fees and insurance premiums for members, in accordance with existing agreements with CIP.

The Board also approved and adopted the Institute's 2025 operating budget as developed, discussed and revised at an in-depth budget workshop held earlier in the day, prior to the regular Board meeting. The budget as approved reflected anticipated revenues of about \$1,393,000 (including provincial government funds) and expected costs and expenditures of around \$1,188,000 (reflecting allocations for key special projects and initiatives, and an expected modest deficit for 2025).

Executive Director Dave Crossley reported on the ongoing and key projects, initiatives, and activities at the PIBC office.

### **Member Programs & Services**

The Board approved Institute's continued membership and participation in the BC Land Summit Society and the next conference planned for 2029.

### **National Affairs**

The Board noted the ongoing work at the national level related to the transition to the new Standards Advisory Committee under the Professional Standards Board. The Board discussed the feedback received on the current process to obtain membership. It was agreed that this matter be referred to the Professional Standards and Certification Committee for further consideration.

### **Committee Reports & Business**

Policy & Public Affairs: The Board discussed the update on the Peer Learning Network (PLN) including the success of the first phase of the PLN, engagement with the Province and potential next steps and associated actions as set out in the PLN action plan. The Board also discussed the update on the work of

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the Committee relating to government outreach including research and relationship building. It was agreed that the consultant support will assist future work in these areas.

The Board also reviewed and discussed an update on the work of the RPP Regulation Subcommittee regarding the Professional Governance Act, noting that meetings with Institute Committee members and the Office of the Superintendent of Professional Governance (OSPG) were held in the summer.

**Climate Action:** The Board discussed the ongoing work of the Climate Action Subcommittee including the recent meeting held with the Climate Partnerships and Engagement Branch (CEPB). The Board endorsed the continued work of the subcommittee.

**JEDDI Working Group:** The Board discussed the update on the work of the JEDDI Working Group, noting that the group is now operational. The Board approved the JEDDI Working Group's revised Terms of Reference.

**Professional Standards & Certification:** The Board approved the admission of a number of new members including 14 Candidate, 2 Pre-Candidate and 26 Students. The Board also noted a number of membership transfers and other changes.

**Member Engagement:** The Board discussed the Institute's participation at the 2024 UBCM tradeshow and approved its participation in future UBCM tradeshows and other opportunities.

### **Institute Representative Reports & Business**

A brief update on the activities of the university planning programs at VIU, SFU and UBC was provided by the Student member representative from each program.

### **Next Meeting(s)**

It was noted that the next regular meeting would take place on November 29th, 2024, in Kelowna.

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