
PIBC BOARD MEETING – SUMMARY NOTES

January 26, 2018

The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.

On January 26th, 2018 the PIBC Board of Directors met in Vancouver.

President

Andrew Ramlö MCIP, RPP provided an update on various activities including: noting that the UBC School of Community and Regional Planning had hired a new Director, who would start in September 2018.

Board & Governance

The Board reviewed the work to-date on the various goals and tasks from the 2017-2019 Strategic Plan and discussed opportunities to complete ongoing and remaining tasks.

The Chairs of the Institute's Continuous Professional Learning, Member Engagement, Policy & Public Affairs, and Professional Standards & Certification Committees provided brief updates on recent activities for their respective committees. Manager of Member Programs & Services, Ryan Noakes, provided a brief update on recent activities of the Awards & Recognition Committee. Executive Director, Dave Crossley, provided a brief update on recent activities of the Communications Committee.

The Board approved the appointment of the following member to the Institute's Governance & Nominating Committee for the current term: Jennifer Macintyre (Candidate).

Administration & Finance

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

The Board reviewed the Institute's unaudited 2017 year-to-date finances for information. The Institute continues to maintain a healthy financial position, with current operations largely keeping within overall budget objectives. It was noted that the audit of the 2017 fiscal year was being undertaken.

The Board approved confirming the allocation of various amounts to the Institute's internally restricted reserves funds as of the end of the 2017 fiscal year, in keeping with Institute policies on financial reserves.

Member Programs & Services

The Board discussed potential plans and activities to commemorate the Institute's 60th anniversary throughout 2018. It was noted that the ad hoc PIBC 60th committee would consider expanding its membership to include representatives from each of the Institute's Chapters.

Executive Director, Dave Crossley, provided an update on planning and preparations for the Institute's upcoming 2018 Annual Conference in Victoria.

National Affairs

The Board reviewed the 2017 Annual Report of the Professional Standards Committee – the national policy body responsible for professional membership certification standards and university program accreditation standards.

Committee Reports & Business

Professional Standards & Certification: The Board approved the admission of a number of new members, and a number of membership transfers and changes; approved the extension of membership eligibility for a number of Candidate members, in order for them to complete the requirements to become Certified members, and further approved the revocation of Student members who had exceeded the time limits on membership prescribed in the bylaws, effective as of the end of 2017.

Professional Conduct Review: The Board discussed a professional conduct review matter and approved the recommendation from the Professional Conduct Review Committee Chair *in camera*.

Policy & Public Affairs: The Board reviewed the report of recent activities of the Policy & Public Affairs Committee. It was noted that work would now begin on the items earmarked in the 2017-2019 Strategic Plan and an update on progress would be provided at an upcoming regular Board meeting.

Member Engagement: The Board reviewed the report of recent activities of the Member Engagement Committee. It was noted that the committee would consider expanding its membership to include broader representation from the Institute's membership at-large.

Local Chapters

South Coast: The Board approved the appointment of Alex Taylor MCIP, RPP (Co-Chair); Karen Kreis MCIP, RPP (Co-Chair); Ada Chan Russell MCIP, RPP (Secretary); Chee Chan MCIP, RPP (Treasurer); Rhona Dulay MCIP, RPP; Amanda Grochowich MCIP, RPP; Robin Hawker MCIP, RPP; and Jane Koh MCIP, RPP to the Chapter Executive for the current term.

Vancouver Island-North: The Board approved the appointment of Courtney Simpson MCIP, RPP (Chair); Tanya Soroka MCIP, RPP (Secretary); Keltie Chamberlain (Treasurer); Dana Beatson MCIP, RPP; Nancy Gothard MCIP, RPP; and Nicholas Redpath MCIP, RPP to the Chapter Executive for the current term.

Other Business & Correspondence

The Board reviewed, for information, a report regarding previously approved funding for the SFU Resource and Environmental Planning Student Association (REPSA) 2018 Lunch 'N Learn Seminar Series.

Next Meeting(s)

It was noted that the next meeting would be held Friday, March 9, 2018 in Prince George (and via telephone teleconference).

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