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## **PIBC BOARD MEETING – SUMMARY NOTES**

**September 28, 2018**

*The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

### **September 2018**

On September 28<sup>th</sup>, 2018 the PIBC Board of Directors met in Vancouver.

#### **President**

Andrew Ramlö MCIP, RPP reported that he had participated in a recent meeting of the Planning Alliance Forum – the leadership group of Presidents of the principal bodies of the planning profession across Canada.

#### **Board & Governance**

The Board reviewed the work to-date on the various goals and tasks from the 2017-2019 Strategic Plan and discussed opportunities and requirements to complete ongoing and remaining tasks.

The Chairs of the Institute's Governance & Nominating Committee provided brief updates on recent activities for their respective committee. Ryan Noakes, Director of Finance & Member Services also provided an update on recent activities of the Institute's Awards & Recognition Committee.

#### **Administration & Finance**

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

Secretary-Treasurer, Carole Jolly MCIP, RPP, presented the Institute's internal, unaudited 2018 year-to-date financial statements for information.

The Board also approved the schedule of membership fees for 2019, which included a nominal increase to PIBC membership fees and maintained the elimination of annual membership fees for PIBC Student members attending accredited university planning programs in BC and the Yukon. The Board further approved the schedule of other fees and charges for 2019 as presented.

The Board also reviewed and approved the continued collection and remittance of applicable Canadian Institute of Planners (CIP) membership fees and insurance premiums for members, in accordance with existing agreements with CIP.

The Board also approved and adopted the Institute's 2019 operating budget as developed and discussed at an in-depth budget workshop held earlier in the day prior to the regular Board meeting.

#### **Member Programs & Services**

The Board reviewed an update report from the BC Land Summit Society on preparations for the joint 2019 annual conference – the BC Land Summit. It was noted the program call for proposals for the conference was open and would close soon.

The Board reviewed an update report regarding the Institutes 60<sup>th</sup> anniversary activities, including expanding an expanded program for the annual World Town Planning Day gala event, issuing an extra commemorative edition of *Planning West* magazine, creating a digital timeline of key Institute milestones, and hiring a temporary, part-time project assistant to help accomplish some of the tasks.

Director of Finance & Member Services, Ryan Noakes, presented and reviewed a proposal from an insurance provider regarding the potential creation of an affinity program for members for home and travel insurance coverage. Following discussion, the Board declined to pursue an affinity program arrangement with the provider, in light of existing similar programs already available for members through CIP.

### **National Affairs**

The Board reviewed a notice from CIP regarding offering membership for all students in accredited university planning programs for 2018/2019 at no charge, for information.

The Board ratified the recommendation of the Professional Standards Board (PSB) to recognize the re-accreditation of the University of Calgary Master of Planning program unconditionally to the 2022-2023 academic year.

The Board also ratified the recommendation of the PSB to recognize the re-accreditation of the York University Master of Environmental Studies (Planning) program to the 2022-2023 academic year, subject to the conditions stipulated by the PSB.

### **Committee Reports & Business**

**Professional Standards & Certification:** The Board approved the admission of a number of new members, and a number of membership transfers and changes. The Board also resolved, in accordance with the Institute's bylaws, to strike from membership all members in non-compliance with continuous professional learning reporting requirements from the previous reporting year as of September 28, 2018.

**Policy & Public Affairs:** The Board reviewed an update report on the recent activities of the committee, for information. It was noted the committee had held a recent in-person workshop meeting in Vancouver to unpack the potential pursuit of RPP legislation and regulation, establishing policy criteria and a framework for potential core planning issues advocacy by the Institute, and the identification of policy research opportunities.

### **Local Chapters**

**Fraser Valley:** The Board ratified the appointment of Michael Dickinson MCIP, RPP (Treasurer); Allan Campeau MCIP, RPP; Teresa Kaszonyi MCIP, RPP; Barclay Pitkethley MCIP, RPP; Melissa Pryce MCIP, RPP; Dawn Smith MCIP, RPP; Alison Stewart MCIP, RPP; and Margaret-Anne Thornton MCIP, RPP to the Fraser Valley Chapter Committee for the current two-year term in accordance with Institute policies for local chapters.

**South Coast:** The Board approved a one-time funding allocation of \$2,000 for the South Coast Chapter's proposed 60<sup>th</sup> Anniversary activities.

**Okanagan-Interior:** The Board approved a one-time funding allocation of \$1,000 for the Okanagan-Interior Chapter's proposed 60<sup>th</sup> Anniversary activities.

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Central-North: The Board approved a one-time funding allocation of \$1,000 for the Central-North Chapter's proposed 60<sup>th</sup> Anniversary activities.

**Other Business & Correspondence**

The Board reviewed a report regarding the Institute's representative to the City of Vancouver's Chinatown Historic Area Planning Committee, for information. It was noted a Call for Expressions of Interest for a new volunteer representative would be sent out to the membership in the coming weeks.

**Next Meeting(s)**

It was noted that the next regular Board meeting would be held Saturday, November 3, 2018 in Vancouver (in conjunction with the evening World Town Planning Day and 60<sup>th</sup> Anniversary gala event).

It was also noted that the next subsequent regular Board meeting would be held Friday, January 25, 2019 in Vancouver.

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