

Job Title: Planner II (Area Planning)

Requisition ID: 43275

Organization

Located on the traditional, ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Peoples, Vancouver has a commitment to becoming a City of Reconciliation. Vancouver consistently ranks as one of the world's most liveable and environmentally sustainable cities. Named among Canada's Top 100 Employers, BC's Top Employers, and Canada's Greenest Employers, the City of Vancouver seeks colleagues who can help shape and embody our core commitments to sustainability, reconciliation, equity and outstanding quality of life for all residents.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

Main Purpose and Function

The Planner II is a project lead in Long-Range and Strategic Planning in the Planning, Urban Design and Sustainability Department (PDS), Citywide and Regional Planning Division. The position is responsible for the development and implementation of land use policy, guidelines and bylaws. The work includes detailed area planning and engagement as well as the development of land use policy and district schedules. Initially, the position will focus on planning in the Railtown Industrial Area but may also work on other major area planning initiatives and provide advice on policy enquiries and rezoning applications. The successful candidate will have experience in developing community engagement programs, drafting policy, communicating complex ideas and working with interdisciplinary project teams.

Specific Duties/Responsibilities

- Scoping, preparing and managing project work plans related to community planning policy and programs; being accountable for deliverables and following timelines.
- Comprehensive project management and implementation of public, stakeholder and community engagement initiatives.
- Policy research, data analysis and Council report writing.
- Convening and working with technical and citizen advisory and stakeholder groups to support policy planning initiatives.
- Preparing and disseminating communication materials.
- Facilitating meetings and presenting to other staff, management, external stakeholders and City Council.
- Supervising staff and consultants.
- Other duties/responsibilities as assigned.

Minimum Qualification Requirements

Education and Experience:

- University degree in a related field such as Community Planning, Public Policy, Economics, or Business Administration, and several years of professional experience related closely to the duties of the position; or an equivalent combination of education and experience related to the role.
- Membership or eligibility for membership in the Canadian Institute of Planners is desired.
- Experience related to the duties and responsibilities of the position is required.

Knowledge, Skills and Abilities:

- Proven experience building and maintaining relationships with a wide variety of stakeholders involved in local economic development.
- Strong organizational and project management skills.
- Ability to interpret and apply city policy, by-laws and the Vancouver Charter.
- Proven ability to manage and implement urban planning public and stakeholder engagement initiatives is required. Experience in engaging equity-denied communities and small businesses would be an asset.
- Ability to exercise initiative and sound judgement in managing workload and shifting priorities while delivering complex projects on time and on budget.
- Proven experience in managing multiple projects simultaneously and flexibility to shift between projects as needed.

- Proven experience developing urban planning policy in a multi-stakeholder environment, including the use of conflict resolution and interest-based mediation skills to achieve mutually agreeable solutions.
- Proven ability to clearly communicate complex issues through Council reports and presentations, or comparable documentation and presentations.
- Demonstrated ability to analyze and summarize quantitative and qualitative information.
- Ability to supervise and mentor staff.
- General knowledge of City by-laws, processes and policies would be an asset.

Where operationally appropriate and subject to change, the City of Vancouver has a Flexible Work Program. This program allows staff to work remotely 1 – 4 days a week from locations that are a daily commutable distance from their work at a City worksite. At this time this position is eligible to be part of the Flexible Work Program.

Business Unit/Department: Planning, Urban Design & Sustainability (1275)

Affiliation: CUPE 15 Non Pks

Employment Type: Regular Full Time

Position Start Date: May 2025

Salary Information: Pay Grade GR-031: \$56.27 to \$66.55 per hour

Application Close: March 16, 2025

At the City of Vancouver, we are committed to recruiting a diverse workforce that represents the community we so proudly serve. Indigenous peoples, people of colour, 2SLGBTQ+ persons including all genders and persons with disabilities are encouraged to apply. Accommodations will be provided upon request during the selection process. [Learn more about our commitment to diversity and inclusion.](#)

Before you click [Apply now](#)

Once you start your application you can save your work and leave the applications page, however please remember to submit your profile to the specific job requisition before the posting closing date.

In addition to uploading your cover letter and resume, part of the application process may include answering application questions related to the preferred requirements of the role which may take approx. 5-10 minutes. Cover letters should express interest and highlight additional information relevant to the position and resumes should include a summary of skills and experience related to the position.