



EMPLOYMENT OPPORTUNITY

Director of Community Building and Planning Services

Regular Full Time

The District of Oak Bay is a picturesque oceanfront community within the Greater Victoria Region. While offering all the amenities of a large metropolitan urban centre, Oak Bay has succeeded in maintaining a wonderful sense of community and charm. This progressive organization is committed to citizen engagement and customer service with a strong sense of pride in the connection between the municipality and the 18,000+ residents.

The District is seeking a Director of Community Building and Planning Services to join our Leadership Team. If you want to be part of a staff team dedicated to providing outstanding customer service and working to continue making Oak Bay one of the most desirable places to live, work and play in Canada then please consider joining our Team.

Reporting to the Chief Administrative Officer, the Director leads the Community Building and Planning Services Department to ensure the effective delivery of current and long-range planning, land use approvals, and heritage planning and conservation. In addition, as a member of the Leadership Team, the Director lends their skills and experience to helping accomplish broader corporate and community activities.

The ideal candidate is highly collaborative, approachable, organized, a strong leader and team builder with a post-graduate degree in Planning or a closely related field. In addition, the candidate possesses a minimum of 6 years related management experience involving a broad range of management, operational and administrative responsibilities, preferably in a local government setting. Registration, or eligibility to register for membership in PIBC and/or the Canadian Institute of Planners is required.

A competitive salary is offered as well as excellent benefits, a supportive work environment and continued career and professional development. An employer of choice, the District of Oak Bay is committed to fostering a culture of empowerment, accountability and teamwork.

We would like to hear from you if you are qualified and thrive on the challenges this position has to offer. Please apply in confidence by **4:30pm on December 10, 2021** with a resume and cover letter to:

oakbayjobs@oakbay.ca

A detailed job description can be found on our website at <https://www.oakbay.ca/municipal-hall/employment-volunteering/employment>, which outlines in greater detail the key accountabilities and required qualifications.

*We thank you for your interest in working for the District of Oak Bay.
Only those selected for an interview will be contacted.*