



DISTRICT OF SAANICH
PLANNING DEPARTMENT
COMMUNITY PLANNING

HOUSING PLANNING AND POLICY MANAGER

Permanent Full Time Position

Saanich is building its Planning Section and the newly created Housing Planning and Policy Manager will be the key touch point for housing issues in the District. The Manager takes a leadership role in developing and implementing a wide range of housing programs, policies and initiatives, with a focus on priorities identified in the recently adopted Saanich Housing Strategy. The Manager acts as a professional resource for Council, the senior Leadership Team, and all departments, providing expert advice regarding housing needs, data, funding programs and initiatives. The position works collaboratively with, a wide variety of internal/external stakeholders to ensure that housing programs and initiatives and development proposals align with best practices and municipal goals.

Reporting to the Manager of Community Planning, the Housing Planning and Policy Manager identifies, plans, organizes, implements and coordinates housing initiatives, projects and programs. Responsibilities include: policy analysis and development; providing interpretations and guidance on regulatory issues; liaising and coordinating with senior government agencies and regional partners, managing a broad range of housing initiatives; and providing input and guidance on complex technical matters, trends and best practices.

The successful candidate will have excellent interpersonal skills to establish cohesive teams and interact effectively at all levels in the organization. The Manager will have a demonstrated ability to develop and maintain collegial and professional relationships with consultants, stakeholders and co-workers across a variety of departments and areas of expertise. They will demonstrate sound judgement, diplomacy, and an understanding of the organization's strategic priorities.

Requirements include a Master's Degree in Planning or related discipline, membership with the Canadian Institute of Planners and eight years of job related experience. Candidates must have a proven track record of innovative and strategic decision making, as well as experience in implementing change with new procedures and practices. The successful candidate will have the ability to independently lead initiatives and develop partnerships with internal and external stakeholders. They will possess solid conflict resolution,

problem solving and decision making skills and have the proven ability to engage and inspire employees and stakeholders in collaborative processes that achieve tangible results. The candidate must possess a valid B.C. Class 5 Drivers License. Candidates with an equivalent combination of education and experience may be considered.

A competitive compensation package is offered for this exempt position. Role profile and competition information can be found at www.saanich.ca. Please apply by 11:45 p.m. on MONDAY, November 15, 2021 quoting competition 21236 to: Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. As a component of the selection process, testing will be conducted. We thank all applicants for applying. Only those under consideration will be contacted.