

<b>DEPARTMENT:</b>	<b>Development Services</b>	<b>STATUS:</b>	<b>Temporary Full-Time</b>
<b>NO. OF POSITIONS:</b>	<b>One</b>	<b>UNION:</b>	<b>CUPE, Local 387</b>
<b>HOURS OF WORK:</b>	<b>35 hours per week, 14 months maternity leave coverage with a possibility of extension</b>	<b>SALARY:</b>	<b>\$88,827 – \$105,099 annually plus benefits</b>

In 2019, New Westminster Council was the second municipality in Metro Vancouver to have declared a Climate Emergency, a call for action that is resulting in strong policies and programs being enacted to mitigate both corporate and community carbon emissions. The City has an exciting and challenging opportunity for a temporary maternity leave coverage of a Senior Climate Action Planner, to lead the City's corporate and community climate action initiatives, and to advance the City towards the climate action targets. You will oversee the work of both the Corporate and Community Energy and Emissions Specialists, participate in external working groups to support innovation and advancement in the Climate Action Division policy and program development, and provide key support for other land use policy work that has climate action components.

Reporting to the Supervisor, Land Use and Policy Planning, you will focus on the implementation of climate action priorities as outlined in Council's 2018-2022 Strategic Plan and Seven Bold Steps. You will plan, implement, message, and monitor and report on projects and programs that advance the City's climate leadership goals. You will also support the team in collaborating on inter-departmental projects and programs so that climate action outcomes and inter-departmental synergies are maximized, and oversee the team providing technical design and operations advice to ensure opportunities for innovation, carbon reduction, and cost control are identified and realized throughout the organization.

**A few key responsibilities of this position include:**

- Prepare annual update on the progress of the 2021 City-wide Climate Action Work Plan in response to the climate emergency declaration and the City's annual Bold Steps Report Card.
- Oversee the preparation of the corporate 2020 GHG emission report.
- Oversee and support the advancement of the division's major projects; including the ongoing update of the City's Community Energy and Emissions Plan (CEEP), development of the eMobility strategy and implementation the Corporate Energy and Emissions Reduction Strategy (CEERS).
- Oversee the development of a Green Fleet Action Plan based on the existing Green Fleet Roadmap.
- Oversee ongoing electrification pilot program design and lead program delivery planning and implementation through the Energy Save New West platform.
- Lead climate action component of other City land use policy work.

**If many of the following characteristics and skills describe you, we want to meet you!**

- You have a Master's degree in a climate change and sustainability field such as planning, engineering, clean energy, environmental science, or related discipline plus considerable progressive related experience with a minimum of two years' experience leading a team in policy development/implementation work. A combination of education and experience as acceptable to the employer may be considered.
- You have substantive knowledge of policies and approaches to reducing energy and carbon emissions in the built environment and corporate fleets.
- You have experience with local government, institutional processes, and relevant legislation and bylaws.
- You have excellent written and verbal communication skills, and are able to demonstrate excellence in leadership, problem-solving, analysis and implementation.
- You have strong knowledge and experience in the areas of GHG emissions reductions, climate change adaptation, sustainable development, and policy planning. Experience in asset management is an asset.
- You have a proven ability to conduct comprehensive research and analysis, write and present policy papers and reports regarding complex sustainability planning and policy matters.
- You have advanced computer skills including Microsoft Office, Excel, database management, and GIS.
- You have the ability to liaise effectively with City staff, elected officials, external agencies, and the public.
- You have a proven ability to effectively participate in and lead inter-departmental project teams.
- You have experience supervising staff in a unionized environment, including project support, work planning and effectively achieving results.
- You have excellent interpersonal, facilitation, collaboration, conflict resolution, record keeping, and report writing skills.
- Previous experience developing a municipal community energy and emissions plan and/or a corporate energy and emissions strategy is preferred.

Apply by sending your **cover letter and resume in one document** quoting the competition number, by June 28, 2021 to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, e-mail to [hr@newwestcity.ca](mailto:hr@newwestcity.ca) using the following format in the subject line: **LAST NAME First Name #21-81**

*To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.*