



## MANAGER, HERITAGE PLANNING

Regular Full-Time

Bulletin File #: 21-E011

Web Site: [tol.ca](http://tol.ca)

*Join a "Community of Communities" – the Township of Langley, home to approximately 140,000 residents, is committed to providing progressive business, housing, and recreational opportunities, while balancing its unique mix of urban growth and rural beauty. A truly fun and beautiful place to work, the Township of Langley offers competitive salaries; excellent benefit packages; municipal pension plan; employee wellness programs; and, opportunities for professional development and career growth.*

The Township of Langley is currently recruiting for a regular full-time **Manager, Heritage Planning** to join our team of professionals in the Community Development Division, Community and Policy Planning Department.

Reporting to the Manager, Community and Policy Planning, in this Exempt position you will be responsible for professional planning work in implementing a comprehensive heritage conservation program. The position requires a high degree of skill, versatility and sound judgement in the application of heritage conservation principles to a range of projects within the overall legislative framework and include the Declaration on the Rights of Indigenous People Act, Heritage Conservation Act and Local Government Act. As a member of the Community and Policy Planning Department, you will work with a team of multi-disciplinary planners and other community partners and will have the exceptional ability to manage complex and sensitive projects and skill in building community capacity. This position will manage the work of others involved in heritage planning and direct the work of consultants engaged in projects.

### Key components of this role include:

- Proficiency in the Standards and Guidelines for the Conservation of Historic Places in Canada and values-based heritage planning
- Understanding the principles of conservation development, heritage evaluation, Statement of Significance, and the concept of Heritage Revitalization Agreement and Heritage Alteration Permit as important conservation tools
- Application of the principles and methods of architecture, urban design, and building construction
- Preparation and interpretation of policies, bylaws, strategies and guidelines
- Administration of a well-established Heritage Building Incentive Program
- Management of the heritage review process including initial inquiry, negotiation and conflict resolution, and preparation of development or other permits
- Liaison with the Heritage Review Panel, Heritage Advisory Committee, Council and the general public
- Ability to tackle new challenges, conduct vigorous policy analyses and develop new strategies

Your education will include a Master's Degree in Architecture and/or Planning or a related discipline, with eligibility or membership with the Architectural Institute of BC or the Planning Institute of BC, 5 to 7 years of professional work experience in a community planning and/or a heritage planning position, or an equivalent combination of training and experience. In addition, the ideal candidate will have strong interpersonal, verbal and written communication skills, and will be energetic, enthusiastic, well organized and able to communicate effectively with the public and a variety of stakeholders. Strong computer skills including word processing, audio-visual presentations and spreadsheets is required.

In order to be considered for this position, candidates must have the following valid and current certifications / licenses (must be valid at the time the posting closes) and these **must** be attached with your application. **Applications without the attached required documents below will be deemed incomplete and will not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply:**

- Membership or eligibility for membership with Architectural Institute of BC (AIBC) and/or Planning Institute of BC (PIBC)
- BC Class 5 (full-privilege) Driver's License or equivalent driver's license for where you reside. You must upload a current **Personal Driving Record (select the 5 year option if obtaining online)** with your application that has been obtained within 6 months of the closing date of this competition. To obtain a copy of your **Personal Driving Record**, please contact ICBC directly or the driving authority where you reside. Copies or pictures of your driver's license or the Driver Factor Report will **not** be accepted.

A competitive salary commensurate with experience is available with this Exempt position. The hours of work are Monday to Friday 8:30am to 5:00pm and some evening/weekend work will be required.

If you wish to pursue this exciting career in a growing community, please visit [tol.ca/careers](http://tol.ca/careers) to apply.

The **closing date** for this competition is **June 24, 2021**.

*We appreciate all applications; however, only short-listed candidates will be contacted for an interview.*