

Manager, Strategic Projects - Permanent Full-time

Ta na wa Shéway I7xw ta Úxwumixw Planning and Capital Projects, North Vancouver, BC



Who We Are

Squamish Nation consists of 23 villages and is comprised of descendants of the Coast Salish Aboriginal people who live in the present-day Greater Vancouver area, Gibson's Landing, and Squamish River watershed. The Squamish Nation has occupied and governed the territory since beyond recorded history. The Squamish Nation's culture is rich and resilient. We continue to practice our customs and traditions, which are strongly interconnected with our traditional territory. Together with our lands, our customs and traditions are the foundations of who we are as Skwxwú7mesh.

As an organization, we provide support to the greater Squamish Nation Community through service. With 11 departments with individual areas of expertise, we ensure Community Members have access to necessary programs and services.

About The Opportunity

Working as an integral part of the Ta na wa Shéway I7xw ta Úxwumixw Planning and Capital Projects Department, reporting to the Director of Planning and Capital Projects, the Manager, Strategic Projects will assist the Director on a variety of visible projects requiring experience in both long range and development planning; permitting; policy development and governmental relations. This position will provide project management expertise and support on projects across the Nation. This role is responsible for the planning, management and delivery of projects, both ongoing and with a definitive start and end date. The incumbent is organized, adaptable, and uses excellent oral and written communication skills to ensure deadlines are met by project teams. They are constantly looking for new opportunities to add value for stakeholders, often by improving processes or exceeding objectives. For this role, demonstrated experience and a strong understanding of project management principles is required. This position will play a key role in developing Departmental strategy and goals and translating those into tangible operational plans.

What You Bring

- Combination of education and experience
- Excellent organizational and time management skills, with a proven track record of anticipating needs and demands at all levels of a project.
- Adaptable, flexible, and agile; can adapt to complexity and work in an ever-changing environment with ease.
- Exceptional written and oral communication skills.
- High level of emotional intelligence, humility, and the capacity to give and receive feedback.
- Strong interpersonal skills, patience and integrity with the ability to positively influence others.
- Team-oriented with a tactful and approachable attitude and the ability to remain calm under pressure.
- Independent and self-motivated; demonstrates a strong ability to manage and execute their own work.
- Team player who leads by example and goes the extra mile to ensure projects are delivered within deadlines.
- Respectful of confidentiality and handles sensitive information with care.

Salary: \$ 90,464 - \$ 102,800 annually, plus a comprehensive benefit program.

Why Work With Us

As a dynamic community organization, we understand the importance of employing enthusiastic and talented people to work together. We know that our future strength and growth is very much dependent on our key resources – our people.

With a variety of programs and services, we offer career paths that fit many areas of expertise, backgrounds, and interests. Along with competitive compensation and benefits, we offer excellent training and development opportunities within an environment that values diversity through the respect and appreciation of each person for their individual attributes.

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Please note selected candidates will be required to complete background checks. If you have concerns regarding any incidents that will be reported on your Criminal Record Check, please let us know in advance to ensure we can work together on a plan that works for the nation and you as the applicant.

New employees hired by the Nation are required to be fully vaccinated against COVID-19 as a condition of employment. All offers of employment will be conditional on the candidate providing proof of full vaccination. If a candidate requires accommodation based on a ground protected by applicable human rights legislation, this will be reviewed and addressed.