



DISTRICT OF SAANICH  
PLANNING  
COMMUNITY PLANNING

## **PLANNER / PLANNING ANALYST**

### **One Permanent Full Time Position**

The District of Saanich is the largest municipality on beautiful Vancouver Island, blending urban and rural environment and home to approximately 124,000 citizens. Saanich is known for its progressive initiatives in the areas of Current and Community Planning and has been a climate action leader for many years. We provide a welcoming environment and maintain a healthy, dynamic, and safe workplace that consistently attracts the best talent to provide excellent services to our community. The District offices are located next to beautiful Swan Lake Nature Sanctuary and are accessible by rapid transit and via the Galloping Goose and Lochside Regional trails.

We provide a collaborative, dynamic and progressive work environment that consistently attracts top-quality people, enables them to perform at their best and grow their skills. Our competitive wages, excellent benefits package, municipal pension plan, various flexible work arrangements, supporting and inclusive work environment and progressive initiatives make the District of Saanich a highly desirable place to invest your talent.

We have one exciting permanent full-time opportunity available to join our dynamic, award-winning Community Planning team to implement our Official Community Plan and contribute to Saanich's ambitious and progressive strategies as either a Planner or a Planning Analyst.

**Planner:** You will undertake a wide variety of municipal planning work including: managing community planning projects; designing and delivering public engagement processes, implementing principles of good urban design, writing planning reports and correspondence, and undertaking research and analysis. Requirements include a Master's Degree in Planning, five years' experience in planning (preferably municipal planning); membership in the Canadian Institute of Planners.

**Planning Analyst:** You may also be interested in gaining valuable experience and taking advantage of progression opportunities in a Planning Analyst role. Responsibilities are varied and include managing smaller scale community planning projects, conducting research and analysis, producing reports and recommendations on a variety of Planning issues, and assisting with community engagement activities. Requirements include a Master's degree in planning or related discipline, two years of Planning experience and experience with GIS and design programs.

You can apply for one or for both positions. Please indicate the positions you are applying for in your covering letter. Candidates will be assessed based on their qualifications (including a combination of education and experience) and may be considered for either position.

**This is a C.U.P.E. Local 2011 position with a wage of either \$54.18 per hour (Planner) or \$47.74 (Planning Analyst), an excellent benefits package and a generous pension plan.** Job description and competition information can be found at [www.saanich.ca](http://www.saanich.ca). **Please apply by 11:45 p.m. on Wednesday, July 12, 2023 quoting competition 23210 to:** Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7. As a component of the selection process, testing will be conducted. Only those under consideration will be contacted.

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence [accessibilityHR@saanich.ca](mailto:accessibilityHR@saanich.ca). We thank all applicants for applying.

Applying from out of town? Take a look at what Saanich has to offer! [bit.ly/NaturalSaanich](http://bit.ly/NaturalSaanich)