

Community Consultant

Vancouver, BC

About the Opportunity

Our thriving Vancouver office is looking to add a talented and enthusiastic Community Consultant to join our existing team of professional planners, engineers, and other professionals serving clients and communities across Metro Vancouver and British Columbia. We are seeking someone who can work in-person with the project team. The office provides a flexible work environment which allows the opportunity to work from home on occasion.

The Strategic Services team is a dynamic practice area servicing local governments and Indigenous communities as well as provincial and professional organizations. We assist clients in working through problems to discover solutions tailored to their needs. Our team features a variety of professionals from planning, engineering, finance, and project management, who leverage our expertise and perspective to deliver projects in the areas of local government finance and strategic service delivery. We collaborate with clients to answer questions such as:

- How should we manage our infrastructure to meet current and future community needs?
- How should we fund and finance needed infrastructure (e.g., development cost charges, latecomer agreements, local area taxes, amenity cost charges, general revenues)?
- What financial policies should we adopt?
- What options and improvements need to be considered for sustainable service delivery?
- How should we establish new services and within what framework?

Do you see yourself excited to contribute to...

- Conducting research to ongoing projects to support local governments and indigenous communities (e.g., development and local government finance, policies, and practices).
- Preparing deliverables such as financial models, background reports, presentations, community engagement materials, and bylaws.
- Engaging in the collection and analysis of community infrastructure data to develop asset management plans, strategies, and policies.
- Attending virtual and in-person client and public meetings as required.

About You

This position is open to recent graduates from a degree program or those with relevant education and/or experience. Are you values-driven, passionate about problem solving, and enjoy working collaboratively? We are looking for candidates with their own unique talents.

The following attributes, skills and experience will help you thrive:

- Strong aptitude for understanding financial concepts and working with numbers and spreadsheets.
- Great communicator with a demonstrated ability to write well, think critically, and is comfortable asking questions.
- Experience conducting research, analyzing information, and preparing plain-language reports.
- Service-oriented, thrives in a team environment, and enjoys working on a variety of projects with both internal teams and clients.

- Desire to work in a fast-paced environment with a team of professionals who are dedicated to serving our clients.
- Enthusiasm for learning and commitment to ongoing professional development.
- Proficiency in Microsoft Office Suite (Excel, Word, and PowerPoint).

About Us

Urban Systems is an employee-owned inter-disciplinary community consulting firm with deep Canadian roots. We are united in our mission to transform communities everywhere into vibrant places where people want to live today, tomorrow, and forever.

At Urban Systems, vibrant communities are everything—including our own work community. Since 1975, we have grown to more than 700 people with 18 offices across Canada. Every day, our purpose-driven team works closely with our clients and their communities to deliver impactful work. We are proud to work with diverse clients, including Indigenous communities, all levels of government, commercial and residential land developers, and the natural resource sector.

Our Commitment to You

Are you looking for opportunities to participate in challenging stormwater projects and work with multiple stakeholders? Join a diverse and supportive group of professionals at Urban Systems and take part in impactful work building vibrant communities across Canada. Here's what you can expect as a team member at Urban Systems:

- **Competitive Compensation and Benefits.** You'll receive competitive compensation, extended health, dental, vision care coverage, and more. **This position will have a salary range of \$70,000.00 - \$80,000.00 per year based on a 40-hour work week.** The range is negotiable based on your skillset and experience.
- **Paid Time Off.** We encourage all team members to take time off to recharge and spend time with loved ones. Enjoy 3 weeks of paid vacation to start, in addition to statutory days off throughout the year.
- **Learn and grow.** Your professional growth & development is supported here. You are encouraged to take initiative and shape your career through coaching, in-house learning, technical courses, and more.
- **Work with Inter-Disciplinary Teams.** Amazing things happen when you mix creativity, curiosity, teamwork, and a strong desire to collaborate and innovate. You will be part of diverse, inter-disciplinary teams to deliver important projects for our clients and their communities.
- **Flexible Hours & Work Environment.** You have a life outside of work. We offer flexibility in your work schedule and work environment to help you do your best work and meet your commitments.
- **Saving for the Future.** To help you achieve your long-term retirement goals, we offer a Long-Term Matching Program that matches your contributions to an RRSP or TSFA.
- **Support through Transitions.** You will be supported through life's moments and transitions, big or small, including generous top-up for parental leave.
- **Create Lasting Community Impact.** *98% of Urban Systems employees believe that the work we do is important. Join a team of like-minded leaders and work together to bring impactful community projects to life!*

How to Apply

If this describes your background, skills and attributes, please visit our website for more information and submit your resume and cover letter. If you don't meet 100% of the preferred skills outlined in this job posting, tell us why you'd be a great fit for Urban Systems in your cover letter!

Urban Systems is an equal opportunity employer. We strive to create an inclusive culture for all employees. Our clients come from all walks of life, and so do you. We believe that diversity and unity amongst our teams leads to building vibrant communities.

Deadline for applications: **Monday, January 29th, 2024, at 9:00am PST**