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| **District of Sicamous**446 Main StreetPO Box 219Sicamous, BCV0E 2V0  | **T:** 250 836 2477**F:** 250 836 4314**E:** info@sicamous.ca**sicamous.ca** |



***Sicamous is a thriving, diverse and beautiful four-season community nestled in the natural beauty of the surrounding mountains, lakes and rivers. The community is the centre of recreation in the Shuswap and offers a unique and attractive place to live,******work and play.***

Competition Number: 14-2024

Job Title: Planner

Position Type: Regular Full Time

Closing Date: Monday, October 21, 2024

**In compliance with Article 10.01 of the Collective Agreement, resumes are invited up to 4:00 p.m., October 21, 2024.**

This position is responsible for a range of planning activities that facilitate effective land use and development within the District. Key responsibilities include acting as a liaison with prospective developers, government agencies, First Nations, and the public; processing various applications related to changes in land use; preparing comprehensive reports with recommendations on land use applications; and responding to public inquiries. The role involves attendance at public meetings and hearings, as well as monitoring and evaluating development review processes and collaborating with team members to identify improvements and efficiencies. Additionally, the incumbent will provide leadership and direction to team members, ensuring that all activities align with current provincial legislation and community goals.

**Qualifications & Skills:**

* Degree in geography, rural, urban or community planning or related subject.
* Minimum of five years planning related experience in a local government setting preferred.
* Member of the Planning Institute of British Columbia or the Canadian Institute of Planners.
* Knowledge of all aspects of land use, planning legislation, applicable bylaws and regulatory powers, theory and application of planning, planning practices and ethics.
* Demonstrated proficiency in Microsoft Office suite and knowledge of computer aided drafting and GIS software.
* Ability to read architectural and/or engineering plans.
* Strong leadership and interpersonal skills with a demonstrated ability to work independently and in a collaborative team environment.
* Excellent oral and written communication skills.
* Exceptional problem identification and resolution skills, with a strong emphasis on sound decision-making processes that prioritize customer service while effectively incorporating risk tolerance.
* Ability to effectively organize, streamline, prioritize and coordinate various tasks simultaneously under workload and deadline pressures while maintaining quality performance, accuracy and attention to detail.
* An appropriate blend of skills and experience may be considered.

**Compensation:** $45.39 per hour in compliance with Schedule A of the CUPE 1908 Collective Agreement. Also, we offer a comprehensive benefits program: life, AD&D, short & long term disability, an employee assistance program, extended health, vision & dental care, pension plan, vacation time, sick and compassion leaves.

**Hours of work:** 8:00 am to 4:30 pm, Monday to Friday (7.5 hours per day – 37.5 hours per week)

If you possess the qualifications and skills above and would like to explore this exciting opportunity in the District’s Development Services department, **please email your cover letter and resume by Monday, October 21, 2024 at 4:00 p.m. to** **hr@sicamous.ca****.** To review a comprehensive job description please see the “Career Opportunities” page on our website at www.sicamous.ca.

**Posted September 24, 2024**